



**DRUG FREE**  
**WORKPLACE PA**  
& Family Education  
[www.drugfreeworkplacepa.org](http://www.drugfreeworkplacepa.org)

## Curriculum Outline for Onsite Trainings

Drug Free Workplace PA offers comprehensive curriculums and onsite trainings that provide an understanding of substance and alcohol use in both the workplace and community. We have assisted more than 1,000 organizations, both large and small, with training and policy development. Trainings average one hour in length and are tailored to an organization's needs for a customized and engaging educational experience. [We also offer the two-hour Pennsylvania Department of Transportation mandated supervisory training which includes reasonable suspicion of probable drug use and alcohol misuse.](#)

**Grant funding paid for by PA tax payer dollars allows DFWPA to offer all services free of charge.**

### For Businesses, Professional Groups, and Organizations:

#### Creating a Drug Free Workplace

- Cost of Substance Abuse to the Workplace
- Benefits and Return on Investment in a Drug Free Workplace Program
- Five Components of a Drug Free Workplace
- Employee Assistance Program (EAP) Overview
- How to Build a Drug Free Workplace Policy

#### Drug Free Workplace Supervisor Training

- What is Drug Free Workplace PA
- The Cost of Substance Use to Society
- The Cost of Substance Use to the Workplace
- Substance Use Disorder 101
- Drug Classifications and Signs and Symptoms of Drug Use
- Supervisor's Toolbox
- When an Incident Occurs
- Do's and Don'ts of Implementing Reasonable Suspicion
- Recovery Happens

#### Drug Free Workplace Employee Training

- The Cost of Substance Use to Society
- The Cost of Substance Use to the Workplace
- Substance Use Disorder 101
- Substance Use Disorder & The Family
- Drug Classifications
- Signs and Symptoms of Drug Use
- Overview and Requirements of a Drug Free Workplace Policy
- If You Suspect a Co-worker is Using Substances
- Recovery Happens

#### Drug Free Workplace Employee Assistance Program (EAP) Overview

- Benefits of an EAP
- Goals of an EAP
- Components and Services
- How an EAP Benefits Employees
- How an EAP Works
- How to Pick the Right EAP to Meet Your Organization's Needs

#### Drug Testing in a Drug Free Workplace

- Intro to Drug Testing Laws
- When to Drug Test
- Types of Testing Methods

#### Medical Marijuana in the Workplace

- The Cost of Substance Use to Society
- The Many Forms of Marijuana
- Medical Marijuana in Pennsylvania: Act 16
- Medical Marijuana and the Workplace
- Workplace Considerations Regarding Medical Marijuana

#### Tools & Techniques for Reasonable Suspicion

- Effective Communication Techniques and Confidentiality
- The Do's and Don'ts for Supervisors
- When an Incident Occurs
- Scenarios

#### Signs and Symptoms of Drug Use in the Workplace

- Substance Use and its Effects on the Brain
- The Emotional, Behavioral, and Physical Effects of Drugs and Alcohol
- The National Institute for Drug Abuse- NIDA5

#### Addiction 101 - Drugs, Brain, and Behaviors

- Cost of Substance Use Disorder to Society
- Disease of Substance Use Disorder
- Drug Classifications and Signs and Symptoms of Drug Use
- Health Impacts of Substance Use
- Drugs of Misuse
- Risky Behaviors

#### Opioid Overdose Reversal Training

- The Cost of Substance Use to Society
- Physicality of Opiates/Opioids
- Substance Use Disorder 101
- How Naloxone Works to Reverse an Overdose
- How to Reverse an Overdose Using Naloxone

## For Families and Communities:

### Substance Use Disorder 101

- The Cost of Substance Use to Society
- What is Addiction?
- The Five Stages in the Cycle of Addiction
- Understanding the Risk Factors of Addiction
- Marijuana, Alcohol and the Developing Brain
- Mental Illness and Self-Medicating

### Signs and Symptoms of Substance Misuse

- Classifications of Substances
- Types of Depressants
- Types of Stimulants
- Types of Hallucinogens
- In-Depth look at Cannabis
- Signs and Symptoms of Drug Use

### Addiction is a Family Disease

- Emotional, Behavioral, and Physical Impact of Substance Use on the Family Unit
- The Stigma of Addiction
- Family Roles within the Family Unit
- Unspoken Rules of an Addicted Family Unit
- How to be a Part of the Solution
- Mental Illness and Self-Medicating

### Communicating with Adolescents

- Influencing Adolescent Behaviors
- Natural Consequences
- What is CRAFT?
- Effective Communication skills
- How to Talk to Your Child About Drugs
- What if I Suspect my Child is Using a Substance?

### Treatment Options, Relapse and Recovery

- Description of Traditional Models of Treatment for Substance Use Disorder
- Aftercare options
- Relapse is a Reality, Not a Requirement
- Recovery Happens

### Opioid Use Disorder

- What is Addiction?
- Adolescent Risk Factors

- The Progression of a Narcotic
- Why Opioid Dependence is so Difficult to Overcome
- What are Opioids?

### Adolescent Drug Use

- What is Addiction?
- Dependence vs. Addiction
- Why Teen Drug Use Matters
- Classification of Substances
- Signs and Symptoms of Use
- Positive and Negative Reinforcement
- Marijuana, Alcohol and the Developing Brain
- Teaching Accountability

### Advocating for Your Loved One: Addiction and the Criminal Justice System

- Incarceration Trends
- Navigating the Criminal Justice System
- Treatment Options
- How and When to Advocate

### Clearing the Air About Vaping, JUULING, Marijuana and Other Substances

- What is Addiction?
- How Does Nicotine Affect the Brain?
- Addiction Risk Factors
- Vaping Trends
- Potentially Harmful Chemicals
- What is JUULing?
- How to Talk to Your Kids About Vaping

### School District and University Trainings:

DFWPA offers customized trainings for school districts and universities. Content is tailored to the needs of the audience and may include (but is not limited to) the following:

- National and State Overdose Death Statistics
- Substance Use Disorder 101
- Drug Classifications, Current Trends, and Signs and Symptoms of Drug Use
- Vaping and JUULing
- Risky Behaviors
- The Mental Health Component of Substance Use
- Panel Discussion Featuring Families and Young Adults in Recovery

To arrange an onsite educational session for your workplace or community, contact us directly.

Be sure to visit our website: <https://www.drugfreeworkplacepa.org>



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